

## GUILDEN SUTTON PARISH COUNCIL

Minutes of the ordinary meeting of the Council held in Guilden Sutton Village Hall on Monday 8 February 1999.

Chairman: Councillor Mrs B Antrobus.

Apologies: City Councillor J R Boughton, County Councillor N J Fitton.

Present: Councillors Antrobus, Arditti, Astbury, Armitage, Fisher, Gartland, Hughes, Whitehouse.

### 1. Minutes.

The minutes of the ordinary meeting of the Council held on Monday 11 January, 1999 were proposed by Councillor Fisher, seconded by Councillor Gartland and agreed.

### 2. Planning.

#### (i) New applications.

95/01046/FUL, COU of redundant farm buildings to 8 no dwellings, swimming pool, tennis court, garages, driveway and improvements to the highway at The Byatts, (now The Steadings), Wicker Lane for Kilmorey Estates. Amendment to unit no 6. The Clerk reported this amendment had been approved by the Development Control Manager. The proposal would be considered by Councillor Hughes.

98/01297/FUL, extension to front elevation at 3 The Hall, Station Lane for Mr and Mrs D McIver, amended application. The Clerk reported the receipt of this amended application which had been referred to the Vice Chairman. It was noted the proposed portico had been omitted Further inquiries would be made although Members believed the application to be more acceptable and were minded to withdraw their objection.

99/00056/OUT 7 no holiday units adjacent to Manor Fields, Warrington Road, Mickle Trafford.

99/00057/OUT 8 no holiday units adjacent to Trafford Lodge

East, Mickle Trafford.

The Clerk reported the Council's attention had been drawn to these adjoining applications by City Councillor J R Boughton. No notification had been received from the City Council and it was not known the extent to which the proposals approached the parish boundary. It was agreed that further details would be sought, including the views of Mickle Trafford and District Parish Council. Members were minded to object to the proposals, should this be thought to be helpful, on the grounds of inappropriate development within the green belt.

99/00086/FUL, demolition of kitchen, new kitchen/diner, replacement of flat roof by pitched at 8 Moorcroft Crescent for Mr and Mrs A Wright. Further inquiries would be made by Councillor Mrs Astbury.

(ii) Decision notices.

98/01414/FUL, conservatory to replace wooden lean to at 81 Oaklands for Mr W Clark. A condition requiring obscured glazing to the high level windows to prevent overlooking, as requested by the Council, was welcomed.

(iii) Current applications.

95/01046/FUL, COU of redundant farm buildings to 8 no dwellings, swimming pool, tennis court, garages, driveway and improvements to the highway at The Byatts, (now The Steadings), Wicker Lane for Kilmorey Estates. With respect to the proposed improvement to Wicker Lane at the entrance to the development, a response was awaited from the City Council as to Members' wish for an Oak at this location to be protected and for the hedge line at the original entrance to Highfield to be reinstated.

95/01052/FUL, alterations to dwelling and COU to form garden at The Bungalow, Church Lane for Mrs. C Jones. The proposed improvement to the remaining area of open space adjoining the footway from Church Lane to Fox Cover would be pursued following the erection of the permanent fencing to the application site.

97/01302/FUL, extension at 1 Vicarage Close for Mr L Stephani. The Clerk had not yet been able to pursue his inquiries which

might assist with determining the ownership of the access between nos. 1 and 3 Vicarage Close.

97/01146/S73, extension of time period for erection of underground reservoir, Guilden Sutton

Lane for Chester Waterworks Co. The decision notice was awaited.

98/00445/COU, change of use of land to incorporate a new vehicular access road to segregate car park from yard at Topaz Hair Cosmetics, Guilden Sutton Lane. In response to a concern raised by the Vice Chairman as to reinstatement, it was noted that at this stage there had been no further approach from adjoining occupiers.

98/00512/FUL, (amended application), construction of 2 no four bedroom bungalows with double

garages and access alterations between Ranelagh and The Wood, School Lane for LRM Ltd. The Clerk had been advised of this written appeal by letter dated 13 January, 1999. It was noted the six objectors had also been informed. The Clerk had reiterated the Council's objection and reported the receipt of a copy letter dated 19 January, 1999 to the Planning Inspectorate from City Councillor J R Boughton opposing the appeal. Copies of the correspondence would be circulated to the objectors.

98/00729/FUL, creation of foot/cycleway Mickle Trafford - Dee Marsh junction for Sustrans. Councillor Armitage indicated there was nothing further to report at this stage.

98/00874/OUT, proposed bungalow and garage at Ashbourne House, Hare Lane for Mr N Hassall. The Clerk indicated there was nothing further to report at this stage.

98/00989/OUT, demolition of existing bungalow and erection of new dwelling at Woodcote, Wicker Lane for Mr J Cox. The Clerk indicated there was nothing further to report at this stage.

98/01297/FUL, extension to front elevation at 3 The Hall, Station Lane for Mr and Mrs D McIver. See amended application above.

98/01353/FUL, dormer bungalow with detached garage for

residential - disabled use at Wood Farm for Mr P Gresty. It was understood City Councillor J R Boughton had visited the applicant to discuss a possible way forward.

98/01389/FUL, amendment to approved design, Unit 5, The Steadings for Kilmorey Estates (Chester) Ltd. The decision notice was awaited. (see also 95/01046/COU above).

(iv) General:

(a) Parish Planning Forum. The Clerk confirmed the Development Control Manager was aware of the desire of parishes for further meetings of the Forum to take place.

(v) Strategic Planning.

(a) Chester District Local Plan.

(i) DENV 19 protection, the orchard, School Lane. City Councillor B J Bailey was being thanked for notifying the Council as to the redesignation of the site in the emerging local plan and assured of their full support in opposing the amended proposal at the public inquiry.

(ii) Proposed cycleway. See planning application 98/00729/FUL above.

(b) Cheshire 2011 draft modifications. The Clerk indicated there was nothing further to report at this stage.

(c) Cheshire Replacement Minerals Local Plan. The Clerk reported the receipt, by letter dated 19 January 1999, of advice from the County Council as to their acceptance of recommendations made by the Inspector following the public local enquiry. These were noted.

(d) Cheshire Replacement Waste Local Plan.

The Clerk indicated there was nothing further to report at this stage.

(e) River Dee consultation report. A copy of this report was received from the Environment Agency and referred to Councillor Gartland.

### 3. Parish Car Park.

(i) Trees and Shrubs. Councillor Gartland, Parish Tree Warden, indicated he was to visit the Cheshire Landscape Trust nursery and would ascertain the availability or otherwise of suitable shrubs.

(ii) Maintenance. It was confirmed that maintenance to the rose bed had now been completed. It was agreed the Clerk should now release the final stage payment.

### 4. Leisure Services.

#### (i) Playing field.

(a) Notice. With respect to the use of the field by residents exercising their dogs, the Clerk was hoping to affix the notice prohibiting the use of the field by dogs or for the playing of golf in the near future.

(b) Sheep. The Clerk reported the field had recently been occupied for a brief period by a small flock of sheep.

#### (ii) Play Area.

(a) Safety inspections. The anticipated report which it was understood was being prepared by the parents of children using the play area was awaited. The Clerk reported the receipt of an inspection report dated 4 January, 1999 referring to the fireworks damage to the slide from which it appeared the necessary repairs had been carried out. This was being confirmed with the City Council which would also be asked to check the tightness of the bolts on the seesaw. The Grafittibusters had also been requested to deal with the large amount of spray painting which had occurred.

The Clerk reported the receipt of details of an annual inspection and risk assessment service offered by RoSPA at a lesser cost than the present inspection service. The insurers had been asked to confirm this would be acceptable.

An updated inspection rota had been circulated by the Clerk.

(b) Safety surfacing. The Clerk was obtaining details from the North of England Zoological Society as to the supplier of the material used within their play area .

(c) Nuisance. A reply was awaited from the Divisional Commander as to the arrangements for the proposed meeting with Christleton, Littleton and Mickle Trafford to discuss nuisance youths.

(d) Possible transfer. A response was awaited from the City Council as to the possibility of the transfer of responsibility for the play area being raised at any future visit to the Parish by an executive director to discuss the corporate plan.

(e) Public seat. The provision of a further public seat in the play area would be revisited at a future meeting.

(iii) Public Footpaths.

(a) Parish Paths Partnership. There was nothing further to report at this stage.

(b) Footpath no 2. The Clerk indicated there was nothing further to report at this stage as to the intended surface dressing. Reference to persistent fouling was to be included in a future newsletter. (see also minute 9 (ii) below).

(c) Mid Cheshire Footpath Society. The Christmas 1998 Newsletter was being referred to the Parish Paths Warden.

(iv) Pond Life Project. The letter of support for the project had been progressed by the Clerk on the basis of the draft provided by Councillor Gartland, Parish Pond Warden. Councillor Gartland reported he had attended an induction meeting for newly appointed wardens. It was noted that future funding for the project was uncertain. Ponds were to be visited on a quarterly basis. Following a suggestion by a Member, an enquiry would be made by the Clerk of Mr Baker to ascertain the outcome of his enquiries with the Environment Agency as to the condition of the pond on his land which had been causing concern.

(iv) Grounds Maintenance. The Clerk confirmed the tendering process for 1999 had been progressed with Gresty and Cliff Evans. The desirability of obtaining a third estimate was noted but no further action would be taken at this stage on the basis of

previous experience.

## 5. Public Transport.

### (i) Services: general.

(a) Sunday Service to Guilden Sutton. There was nothing further to report at this stage as to the future of this service.

(b) Punctuality. Councillor Mrs Astbury, Local Bus User Contact, indicated there was nothing further to report at this stage. A copy of the current timetable would be included in the newsletter should an up to date version be available.

(c) Service reductions. Enquiries had been made of the operator as to the withdrawal of the commercial service from Mickle Trafford to Chester via Hoole Road which enabled passengers to reach the doctors, dentist, optician and pharmacy in that area. A response was awaited. The Clerk had responded to a County Council report which he had obtained and which suggested that most passengers using the service had easily available alternatives. It was noted this would be considered at the Chester District Public Transport Liaison Committee to be held on 15 February 1999 and a copy of the Clerk's response would be furnished to Councillor Armitage. The Clerk also understood a petition had been raised.

The Clerk reported the receipt of a copy letter dated 12 January, 1999 from City Councillor J R Boughton to the operator objecting to the withdrawal. It was understood he would be presenting a robust case to the District Public Transport Liaison Committee.

(ii) Bus Shelters. Councillor Mrs Astbury, Local Bus User Contact, indicated there was nothing further to report at this stage.

(iii) District Wide Accessible Transport. Councillor Mrs Astbury, Local Bus User Contact, indicated she had considered this report.

(iv) Rural Transport Partnership. The Clerk had obtained a copy of a report by the City Council's Head of Economic and Tourism Development relating to this scheme.

(v) Chester District Public Transport Liaison Committee. The Clerk reminded Members that the next meeting of the committee

would be held on Monday 15 February, 1999 at 6.30pm in County Hall should they wish to attend.

(vi) Local bus support policy. The Clerk reported the receipt of a letter dated 14 January, 1999 from the Transport Co-ordination Service referring to a proposal to increase Cheshire Bus fares by 15 per cent as an alternative to withdrawal. This was noted. Councillor Armitage reported the proposal had been opposed by the County Association.

## 6. Highways.

(i) Major schemes. The Clerk reported the receipt, by letter dated 20 January, 1999, of advice from the County Engineering Service as to works on the A 51 at Vicars Cross for a period of eight weeks which could lead to delays. This was noted.

(ii) Local matters.

(a) A 41/Guilden Sutton Lane. Members were noting the number of incidences of more than one vehicle seeking to cross at any one time in order to enable an assessment of the scale of the problem.

(b) Moorcroft Crescent. It was noted the reconstruction of the carriage and footways had been completed. This was welcomed.

(c) Street nameplates - Oaklands. The Clerk reported action had now been taken by the City Council to attend to the poor condition of the street nameplates at the entrance to Oaklands opposite The Wood

(d) Verge - Guilden Sutton Lane. An appropriate response had been made to the occupier of no 64 Guilden Sutton Lane.

(e) Road surface, Guilden Sutton Lane. The egress of water across the carriageway of the railway bridge, referred to the District Engineer, was being kept under review.

(f) Drain covers, Guilden Sutton Lane. The response of the District Engineer had been referred to the occupier concerned.

(g) Chevron signs, The Byatts. The suggestion that chevron signs might be provided at The Byatts had been progressed with

the District Engineer. A response was awaited.

(h) Verge, Station Lane. The Clerk reported the receipt of a copy letter dated 14 January, 1999 from City Councillor J R Boughton to the water company as to the condition of the verge following recent works.

(i) verge, Arrowcroft Road. Councillor Armitage referred to the condition of the verge crossing at no 2 Arrowcroft Road which resulted in mud being transferred to the carriage and footways. This would be referred to the District Engineer.

(j) fencing, Cinder Lane. The deteriorating condition of the fencing adjoining the fieldside footway in Cinder Lane would be brought to the attention of the landowner.

(k) Gritting. Councillor Hughes wished to express his appreciation of the recent gritting of footways in anticipation of the onset of severe weather. The appropriate authority would be informed.

(iii) Street lighting. A faulty light in School Lane would be reported.

## 7. Finance:

(i) income.

Bank of Scotland

interest (January) £ 26.66

(ii) payments.

Gresty

grounds maintenance 1998 £ 81.37 (total £781.37, VAT £119.00)

\*

(final payment)

Cheshire Community Council

Best Kept Village Competition fee £ 18.00

Clerk's photocopies

(January) 296 @ 5p £ 14.80

Proposed by Councillor Gartland

seconded by Councillor Armitage

and agreed.

\* payment now agreed following confirmation of completion of work.

(iii) balances

Bank of Scotland £ 9126.66

(iv) Audit.

(a) Internal. The accounts for the period 1.10.98 - 31.12.98 would be passed by the Clerk to Councillor Hughes in due course.

(b) External. The Clerk reported the receipt, by letter dated 29 January, 1999 of an interim invoice in respect of the completed 1996/97 audit and the 1997/98 audit amounting to £999.60 plus VAT. The Auditor would be asked if it would be possible for him to apportion the hours indicated to the work carried out and to indicate the basis of an interim account for the 1997/98 audit.

The Clerk would circulate the papers to Members for their consideration, together with a report on the issues raised by the Auditor. Most of these had already been adopted or were capable of being adopted with no difficulty.

Mrs Christine Russell MP would be advised of the present position. Councillor Armitage expressed concern as to the cost particularly in relation to Best Value policies.

(v) Budget 1999/00. The Clerk confirmed that the agreed precept £9091 had been requested from the City Council.

## 8. Access to school.

The availability of cherry trees from the City Council had been pursued from which it had emerged that a total of 10 could be provided and planted at a cost of £150. Councillor Gartland, Parish Tree Warden, was inquiring of the Cheshire Landscape Trust of other species which might be suitable. The Clerk was requesting the City Council to cut the boundary hedging in advance of any planting.

Further to minute 10 (i) of the previous meeting, The Clerk reported he had received an oral response from the occupier who had indicated the tree which had been felled outside her curtilage had been removed with the agreement of the City Council. This was noted. The concerns of the occupier as to the state of the verge adjoining her boundary had been advised to City Councillor J R Boughton and a programme of work was under consideration to achieve an improvement. Although Members were keen that the intended scavenge should take place as quickly as possible, there was concern as to the extent of work affecting the existing trees and hedgeline. It was thought this should not proceed until the Council had an opportunity of expressing a view and a site meeting would be held on Saturday 13 February, 1999 with City Councillor Boughton.

Members noted the strongly expressed views of the occupier being present and invited to speak.

## 9. Environment services:

(i) amenity cleansing. The Clerk reported he was arranging to purchase seven of the bag holders suggested by Henderson Horticultural Services.

The City Council had been requested to deal with accumulations at Porters Hill and on the footways from Church Lane to Cinder Lane and Fox Cover together with further accumulations of litter and refuse in Guilden Sutton Lane and Belle Vue Lane.

(ii) dog fouling. (a) Heath Bank. Councillor Mrs Astbury indicated there was nothing further to report at this stage. (b) Church Lane. The outcome of the intended inspection by the Dog Warden was awaited. (c) Footpath no 2. A response was awaited as to the need for bins on footpath no 2. The Clerk reported the outcome of a further discussion with City Councillor B J Bailey

seeking advice as to the action taken elsewhere in Chester District where footpaths were heavily and persistently fouled. This was a not uncommon problem and no successful solution had been forthcoming.

(iii) lengthsman. The contractor was being requested to provide docketts where work was carried out under this heading.

(iv) sewers. There was nothing to report as to any further difficulties on the Oaklands estate.

(v) Bonfires. Following the suggestion by Councillor Hughes, information had been obtained from the Environmental Health Service and a note would follow in a future edition of the newsletter.

#### 10. Trees and hedges.

(i) access adjoining Hill Top Road. See minute 8 above.

(ii) Cheshire Landscape Trust. Councillor Gartland was now to visit the Cheshire Landscape Trust nursery on Tuesday 9 February to ascertain the availability of trees and shrubs suitable for the various improvement schemes which were under consideration within the parish.

#### 11. Cheshire Association of Parish Councils.

(i) Double rating. An approach had been made to the City Council and to the Ward Members seeking a repayment of the 1998/99 rates for the parish car park and 100 per cent relief in future years.

(ii) Complaints procedure. Copies of the procedure had been circulated by the Clerk and an appropriate note would appear in the newsletter.

(iii) Chester Area Meeting. It was noted the next meeting would take place on Wednesday 10 March, 1999 at 7.30pm in the Town Hall.

(iv) Local Council Review January 1999. Received and circulated.

(v) Clerks and Councils Direct. A copy of this new, independent

journal was received and noted.

## 12. Chester City Council.

(i) Maintenance of churchyards and burial grounds. The Clerk confirmed that the City and Parish Council grants totalling £1000 towards proposed expenditure by the PCC on grounds maintenance equipment had now been forwarded to the ecclesiastical authority.

(ii) Cultural provision. The Clerk was seeking further details of the information requested by the City Council.

(iii) Rural Chester Guide. The inaccurate cartographical information relating to the parish had been drawn to the attention of the Rural Economic Development Officer.

(iv) Draft Annual Plan. An appropriate response was being made on the basis of the range of comments suggested by Councillor Armitage. The Council was also expressing reserve as to the value of consultation which did not result in action and the importance of the City Council meeting with Parishes to improve communications on planning matters.

(v) Members Management Arrangements. It was understood from City Councillor J R Boughton that Parishes were to be consulted on the proposed Area Boards.

(vi) Vandaline security. The Clerk had requested this service to include the play area in any routine visiting.

(vii) Rates Relief Panel. It was noted that discretionary relief of 25 per cent had been granted to the Guilden Sutton Day Nursery.

(viii) National Lottery Training. Details of this training was received and referred to Councillor Hughes.

(ix) Charity Commission Roadshow. Details of this roadshow were received and referred to Councillor Hughes.

(x) Zero Tolerance Campaign. The Clerk, supported by Members, expressed a degree of reserve as to the basis for the latest poster in this campaign. It was agreed contact details for the Zero Tolerance Co-ordinator would be affixed prior to display.

### 13. Cheshire County Council.

(i) Annual conference. Councillors Armitage and Gartland would represent the Council at the annual conference for town and parish councils to be held at Tatton Park on Tuesday 23 March at 6.30pm for 7.00pm.

(ii) Community Care Plan. The formal consultation draft of the Community Care Plan 1999 - 2002 was received and noted.

(iii) Chester Area Committee 1 February 1999. Councillor Armitage had attended and reported. It was noted the County Council wished to support Parishes so far as double rating was concerned and the Association with respect to representation on the Regional Chamber. There was also support for the parishing of unparished areas.

(iv) Kill Your Speed. Details of this campaign were received and noted.

### 14. Cheshire Community Council.

(i) Cheshire Best Kept Village Competition. A review of the comments relating to the 1998 competition had been included in the newsletter. Those aspects criticised which were outside the Council's control had been referred to the appropriate organisations. 98/99 117

An invitation was received to enter the 1999 competition and it was agreed this should be pursued. The required maps would be produced by Councillor Armitage.

### 15. CPRE.

(i) Responding to planning applications. This concise guide was received and noted. Copies would be obtained sufficient for each Member.

(ii) Transport Campaign Group. The Clerk reported the receipt of a letter inviting interested Members to join this group. Councillor Armitage indicated he was already associated with the work.

### 16. Health.

Nothing to report.

17. Policing matters.

(i) Nuisance.

(a) Approach from Mickle Trafford and District Parish Council. A response was awaited from the Divisional Commander as to progress with the proposed joint meeting between Christleton, Littleton, Mickle Trafford and Guilden Sutton to discuss the issue of nuisance youths.

(b) Guilden Sutton. The Area Inspector had been informed of the Council's belief that regular visits between 9.30pm and 10.30pm on Friday evenings would be of benefit and would attend the March meeting of the Council to enable concerns to be rehearsed. In the meantime, a particular problem would be drawn to his attention. The advice of City Councillor J R Boughton would be sought as to an aspect of the City Council's housing policy.

Councillor Hughes drew attention to recent unfavourable correspondence in the press.

(ii) drugs awareness forum. The Clerk reported the proposed drugs forum would be held on Monday

15 February in the Village Hall. This was noted.

(iii) Crime and Disorder Audit 1998, consultation. A Member expressed the view there was rarely a police presence in the parish at a time when it would be useful.

(iv) Chester Police Forum. It had not been possible for the Parish to be represented at the meeting held on Monday 1 February, 1999 at 7.00pm at Police Headquarters.

(v) Mickle Trafford Police House. Members were informed by the Clerk of an application to use the first floor of the property for office purposes. Rural officers already occupied the ground floor.

18. Newsletter.

The Clerk indicated an issue would be distributed on 18

February, 1999 with a further issue prior to the March meeting.

#### 19. Millennium Celebrations.

(i) Parish. The suggestion by the Headteacher that local children should be invited to give their views as to possible changes and developments within the village had been pursued by the Clerk and a response was awaited. The question of proposals which might be put forward by the school and their intended funding had also been raised.

(ii) City. Details of training for those making bids to the Millennium Festival Fund were received and referred to Councillor Hughes.

#### 20. Memorial Garden.

Councillor Gartland, Parish Tree Warden, would progress the supply of hawthorn hedging from the Cheshire Landscape Trust. Members would assist in planting. Enquiries would also be made as to the availability of suitable shrubs.

The Clerk was inquiring as to the availability of surplus mulch from the ranger service at Caldley Valley. A response was awaited from the City Council DSO as to any expression of interest in tendering for the proposed improvement work.

#### 21. Bulb planting.

Nothing further to report at this stage.

#### 22. Periodic Electoral Review.

(i) Chester. There was nothing further to report at this stage as to progress with the proposed meeting between Christleton, Littleton and Guilden Sutton to discuss boundary issues.

(ii) Cheshire. It was noted a review of Cheshire would commence in the near future with initial views invited by 3 May, 1999.

#### 23. Web site.

The Vice Chairman and Councillor Hughes reported as to the proposal for a web page which was being progressed.

24. Replacement of Christleton High School swimming pool.

There was nothing further to report at this stage.

25. Possible withdrawal of lottery terminal.

The Clerk reported it was now confirmed that the threat of withdrawal of the Guilden Sutton terminal had been lifted. This was welcomed. A suitable note would appear in the newsletter.

26. Involvement of youth.

A response was awaited from the 15 + Group as to possible action to encourage youths or youth organisations to take an interest in the work of the Council.

27. Parking: Arrowcroft Road.

It was now understood the difficulties arose mainly from the parking of minibuses collecting children

to take them to out of school clubs elsewhere. A suggestion had been made that Members might assist Governors in resolving the problem but this was seen as a police matter and the Police would be informed. The Vice Chairman would progress a suggestion that an out of school club might operate at the school to remove the problem and generate income.

28. Refuse Collection.

The concerns of the Vice Chairman as to accumulations of litter in more than one area of the Parish due to the Christmas and New Year refuse collections not being to the usual standard had been referred to the Services Manager. A response was awaited.

29. Appeals:

(a) Llangollen International Eisteddfod

(b) Winged Fellowship.

The receipt of approaches from these organisations was noted. Appropriate responses would be made in accordance with agreed

policy.

30. Oak, Heath Bank.

Councillor Mrs Astbury referred to the affixing of an estate agent's board to this Oak, situate within highway land. The District Engineer would be informed.

31. Pre School - newspaper igloo.

Councillor Arditti reported he had received an approach from Guilden Sutton Pre-School to locate the paper bank on the parish car park and giving assurances as to supervision. After careful consideration, it was agreed the request could not be supported due to the restricted amount of space within the car park.

32. Wreath.

The Clerk reported he had yet to receive an invoice for the wreath and would make enquiries.

MATTERS CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC

It was proposed by Councillor Gartland, seconded by Councillor Armitage and agreed that the press and public should be excluded for the discussion of the following items on the grounds of 33, 34,36 and 38 enforcement action and 35 and 37 details of the financial affairs of a third party.

33. Occupancy of property, School Lane.

There was nothing further to report at this stage.

34. Enforcement action - industrial premises.

There was nothing further to report at this stage.

35. Fencing adjoining Village Hall Car Park.

The Clerk indicated he had not yet been able to visit the planning authority to determine if the original planning permission was of any help in delineating curtilages in that area of the village.

### 36. Tenancy, Oaklands.

A Member reported further on action being taken in respect of a tenancy on Oaklands which was causing difficulties to adjoining occupiers and elsewhere in the immediate locality.

### 37. Sale of Land

The Clerk reported he had been advised by City Councillor J R Boughton that the land concerned was on the market and that the adjoining agricultural occupancy had been made aware of the position.

### 38. Encroachment, Oaklands.

A Member referred to the need to monitor the use of an area of public open space adjoining a domestic boundary following a change in ownership of the property concerned.